

Fundraising Policy

Introduction:

The Stony Plain Public Library Board welcomes fundraising efforts by organizations or groups that align with the library's vision, mission, and plans.

Stony Plain Public Library will raise funds in the areas defined in the Fundraising Plan:

1. Capital campaigns
2. Annual campaigns to enrich collections and services
3. Planned giving for future growth and financial stability.

This policy covers any project that:

- Involves the use of library resources
- Requires the library to issue official receipts
- Targets an audience outside the existing group of the membership that wishes to undertake the project.

Process for approval:

The following projects must be approved by the Stony Plain Public Library Board:

- an estimated revenue greater than \$5,000.00
- terms and conditions from the organizer
- scope outside regular library operations.

All other projects must be approved by the Director.

Conditions:

- Prior approval is required for the creation of material produced in conjunction with the campaign.
- The Director must approve the use of any library resources involved in the campaign.
- The Library is not responsible for any costs of fundraising or shortfall in campaign goals.
- Library policies will be following in expending the funds raised.

The Library:



- Will not engage in any form of gaming in which there is a risk that public funds may be lost.
- Will accept grants and donations derived from granting authorities such as the Alberta Lottery Fund
- Will accept funds from gaming activities conducted according to AGLC: Alberta Gaming, Liquor and Cannabis regulations.

Adopted by the Stony Plain Public Library Board: October 18, 2023

