

Summer Program Coordinator



We're looking for our 2020 Summer Program Coordinator! Spend your summer spreading the love of reading through games and programs in Stony Plain, AB.

Full Time: 30 hours per week, May 11 to August 28

Are you someone who:

- Really enjoys working with children and is passionate about reading & literacy?
- Excels at planning and organizing?
- Likes being creative and dreaming up fun ideas?

You'll get to:

- Design and deliver children's programs
- Supervise an Assistant Summer Programmer
- Recruit and supervise teen volunteers
- Promote the program to local children through school visits & other advertising
- Solicit reading prizes and monetary donations from local businesses and community organizations
- Decorate the children's section of the library

You must:

- Have some experience working with children in a structured environment
- Be able to interact successfully with children and adults
- Demonstrate excellence in self starting, interpersonal, and organizational skills
- Demonstrate excellence in communicating
- Be familiar with children's literature preferably
- To meet grant requirements applicants must be between 15 and 30 years of age. If you're studying Libraries or Education, that would be an asset!

COMPENSATION: \$18.80/hr plus 4% vacation pay

Position is dependent on grant funding

E-mail your cover letter and resume to the library

Attention: Mark McHale by March 22, 2020

E-mail: markm@mysppl.ca

Address: #112, 4613-52 Ave, Stony Plain, AB T7Z 1E7

Fax: 780-963-1746

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