

MINUTES OF MEETING MAY 15, 2024

Present: Brenda Spitzer (Chair), Dawn Horne (Treasurer), Claire Callbeck (Vice-Chair), Rokus Broere, Laurie Haak, Jane MacDiarmid, Hina Noaman, Councilor Harold Pawlechko

Regrets: Milene Albers, Kelly Eros

Guests: Michael Yaceyko, Phil Dirks (Metrix Group, via Teams)

Staff: Laina Kelly, Donna Thomson, Darythe Hill

1. The Chair called the meeting to order at 7:00 p.m.
  - a. Statement of vision and mission of SPPL
  - b. Land Acknowledgment
  - c. Introductions: Phil Dirks, Darythe Hill, Michael Yaceyko
2. The Chair declared the agenda to be adopted as amended.
3. The Chair declared the previous meeting's minutes adopted as amended.
4. Presentation of cheque for donation made by community member Michael Yaceyko.
5. 2023 SPPL Financial Review Presentation (Phil Dirks, Metrix Group)  
MOTION That the Stony Plain Public Library Board approve the Financial Review as presented by Phil Dirks of Metrix Group.

Moved by: Dawn Horne  
CARRIED

6. Trustee Training – Darythe Hill, Technology Coordinator at SPPL
  - Darythe demonstrated how to sign in and use Sharepoint and Hoopla.
7. Items for decision
  - a. 2023 Annual Report for the Community (Laina Kelly)  
MOTION That the Board approve the 2023 Annual Report for the Community.

Moved by: Rokus Broere  
CARRIED

- b. Reserve Policy (Dawn Horne & Laina Kelly)  
MOTION That the Board adopt the Reserve Policy as amended.



Moved by: Dawn Horne

CARRIED

- c. Movement of Surplus to Operating Budget (Dawn Horne)  
MOTION That the Board move the 2023 Surplus into the 2024 Operating Budget to cover the budget deficit.

Moved by: Dawn Horne

CARRIED

8. Items for discussion

- a. Safety and security at the library update (Laina Kelly)
- Laina reported that the library is going to be partnering with the Stony Plain Youth Centre to create positive relations with the younger patrons before considering installing cameras.
- b. Fine Free Update (Laina Kelly and Claire Callbeck)
- More discussion and data needed. The issue will be revisited in June.
- c. Report from Organizational Review Implementation Working Group (Brenda Spitzer, Claire Callbeck, Dawn Horne, Harold Pawlechko)
- Laina Kelly presented to the group her working document based on the recommendations made in the Organizational Review.
  - Laurie Haak volunteered to help with policy review.
  - Dawn Horne volunteered to assist with the risk assessment.

9. Items for information

- a. Chair's Report (Brenda Spitzer)  
b. Q1 Financials (Dawn Horne)  
c. Q1 Plan of Service Update (Laina Kelly)

10. Trustees only session

MOTION That the Board move in-camera.

Moved by: Harold Pawlechko

CARRIED

The board moved in-camera at 9:12 p.m.

Hina Noaman left the meeting at 9:13 pm.

The board moved out of camera at 9:16 p.m.



Moved by: Harold Pawlechko  
CARRIED

11. Meeting Adjournment

MEETING ADJOURNED AT 9:16 p.m.

Moved by: Brenda Spitzer  
CARRIED

Chair

*Brenda Spitzer*

Date

*June 26, 2024.*