



MINUTES OF MEETING MARCH 20, 2024

Present: Brenda Spitzer, Dawn Horne, Claire Callbeck, Milene Albers, Rokus Broere, Laurie Haak, Councillor Harold Pawlechko

Regrets: Kelly Eros

Guests: Carol Humphries – Friends of the Library, Al Pierog – Trustee Candidate, Hina Noaman - Trustee Candidate

Staff: Laina Kelly, Donna Thomson

1. The Chair called the meeting to order at 7:00 p.m.
 - a. Statement of vision and mission of SPPL
 - b. Land Acknowledgment
 - c. Introductions: Donna Thomson, Carol Humphries, Al Pierog, Hina Noaman
2. The Chair declared the agenda be adopted as presented.
3. The Chair declared the previous meeting's minutes adopted as presented.
4. Trustee Training – Carol Humphries – Friends of the Library

Carol Humphries presented what the Friends of the Library do to support the library, including their mission, vision and recent projects and activities.

5. Items for decision
 - a. Adoption of Organization Review
 - i. MOTION That the SPPL Board accept the Organizational Review as information.

Moved by: Rokus Broere
CARRIED

- ii. MOTION For an Organizational Review Implementation Working Group comprised of the Chair, Vice-Chair, Treasurer and Counsel Representative.

Moved by: Milene Albers
CARRIED



- b. Adoption of 2023 Surplus to 2024 Operating Budget
- c. MOTION That the Adoption of 2023 Surplus to 2024 Operating Budget be postponed to the April Board Meeting.

Moved by: Laurie Haak
CARRIED

- d. Policy Review: Finance Policy

MOTION That the SPPL Board adopt the Finance Policy as amended.

Moved by: Harold Pawlechko
CARRIED

6. Items for discussion

- a. Annual Calendar Tasks and Responsibilities
 - Changes were suggested to the calendar and next meeting board members will be provided with an up-to-date calendar
- b. Report from New Trustee Interview Working Group – Claire Callbeck, Milene Albers, Rokus Broere)
 - Interviews completed and new prospective candidates were invited to the meeting.
- c. NEW ITEM: Safety and Security at the Library
 - Recent security issues brought up for board awareness
 - Laina will order additional panic buttons and will provide quotes for security cameras for the next meeting
- d. Director Probation Performance Review (in-camera)

MOTION That the board move in-camera to discuss the Director's Performance Review.

Moved by: Laurie Haak
CARRIED

The board moved in camera at 8:45 p.m.

The board moved out of camera at 9:06 p.m.

Moved by: Claire Callbeck
CARRIED



MOTION Move that we form a Director's Performance working group comprised of Brenda Spitzer, Rokus Broere and Laurie Haak.

Moved by: Dawn Horne
CARRIED

7. Items for Information
 - a. Director's Report (Laina Kelly)
8. Meeting Adjournment

MEETING ADJOURNED AT 9:10 p.m.

Moved by: Brenda Spitzer
CARRIED

Chair

A handwritten signature in cursive script, appearing to read "Brenda Spitzer", written over a horizontal line.

Date

A handwritten date "April 17/24" written in cursive script, positioned above a horizontal line.